LILAC all-member meeting

Wednesday, November 7, 2012

Minutes, draft

- Kendrick requests that LILAC have progress reports (somewhat informal such as a list of items) twice a year with one annual report
  - Kendrick reports to OAA as well as CCL on LILAC’s progress
    - Therefore, there may be interim reports requested
  - LILAC conveners should try to get on the CCL agenda once a semester and report to/verse with chiefs directly
    - This meeting would also be an opportunity to solicit feedback, be apprised of the concerns of CCL in regards to IL/LILAC
    - Conveners should get some info on the amount of time LILAC reps have to spend on LILAC work—serving on LILAC is a part of the rep’s duties
- LILAC should meet twice a semester with an additional meeting in the spring reserved for our annual event and a year-end meeting in June (a total of four meetings in the Spring)
  - 2012/13 remaining meetings: February, April, June (with an event in May 2013)
  - Each LILAC representative should join one of the working groups each year—if not, the default working group is the Spring Event planning committee
- Mission Statement/Charge
  - To serve as advisory to CCL, LILAC should align itself with the CUNY Master Plan/Goals of the University
  - LILAC is a CUNY library faculty committee formed to promote the integration of information literacy across the City University of New York (CUNY). Established by the Council of Chief Librarians and the University Librarian in 2004, it grows out of an ongoing interest and responsibility in promoting information literacy across CUNY.

The charge to the Library Information Literacy Advisory Committee is to advise the Council of Chief Librarians and the University Librarian with regard to integrating information literacy across the City University curriculum, developing information literacy support materials and sponsoring information literacy related professional development. *Updated November 2012.*

- LILAC’s programs for 2012-13
  - Programs can be presented year-round
  - Vetting Projects
    - Post on the commons including a description and a rationale on how such project adheres to LILAC’s mission
    - Proposal shall include a description of the project’s deliverable
      - Timeline or timeframe for work should be explored
    - Projects should be proposed with not only the proposer’s commitment to work on the project but also to be its driving force
• Projects must be seconded (each proposal is essentially a call for collaboration)
• Proposals may be challenged by any active LILAC member
• Projects without sufficient support will be placed in the parking lot
  ▪ A web-based form for finalizing project approval by LILAC is here: http://www.formstack.com/forms/?1339189-TdkUrYRpCe
    o Should we consider reconnecting LILAC and IL with WAC? Farrell had established such a connection, each attending the other’s meetings, but no one followed up
    o Williams to communicate with Bladek about proposing her distance learning proposal according to the new guidelines

• Meeting Schedule
  o PROPOSED: Thur, February 14, 2pm; Wed, April 17, 2pm; Thur, June 13. Please respond by replying to the doodle poll: http://doodle.com/s2692nstghz4pvz8
  o We should share the minutes CUNY-wide
    ▪ We should post our minutes on the Blog and send link to CULIBS

• Spring 2013 Event, Stempler and Williams to work on this
  o Should be in May
  o Research pricing
  o Theme is assessment (gets a good crowd!)
    ▪ Consider: Assessing IL in the disciplines? Collaborative work with librarians and faculty in the disciplines
  o Possible invitees:
    ▪ Lisa Hinchliffe; Megan Oakleaf; other names to be provided by Dhawan; someone to reach out to Hensley at Baruch about a person associated with the Immersion Program
    ▪ Oakleaf does a one day workshop on assessment and also did some work with LGCC’s library

• Professional Development and Intellectual Stimulation
  o Perhaps at some meetings, there could be discussion of a reading
    ▪ Teaching Effectiveness group will be doing this in the Spring 2013
  o Someone who took away useful information from a workshop or conference may discuss/present at a LILAC meeting
  o ACRL Workbook: Analyzing your instructional environment: http://www.ala.org/acrl/aboutacrl/directoryofleadership/sections/is/iswebsite/projpubs/aie
    ▪ Perhaps there is a need to have a Central Office library assessment person
    ▪ Kendrick has ordered a few copies of Oakleaf’s new Library Assessment Workbook and it could also be ordered through her website

• Course integrated workshops and discipline-specific workshops, a potential LILAC project mentioned by Laskin
  o Present to campus faculty on using discipline specific databases
  o IL is not specifically only a library/librarian’s concern

• General Assessment Task
o LILAC members should speak to key people on their campuses (Library Faculty) and obtain information regarding the following:
  - Immediate issues/concerns about IL at a particular campus
  - Over the next 5 years, what would IL concerns be
o Some information on the above questions might have been collected by the former LILAC Assessment subcommittee, Stempler to investigate
  - Additionally, Farrell’s recent Articulation Survey may also be able to provide data on this topic
o Some present concerns may be
  - Instructional Technology-- asynchronous teaching and online modules
  - Distance learning
  - Overall, library presence on Blackboard
    - Experimentation with this already being done at Hostos and problems with the Blackboard platform were identified
  - Commons site membership needs to be updated occasionally